

Collinsville Vocal Arts Boosters, Inc.

Preamble

Collinsville Vocal Arts Boosters, Inc. exists to support the students, directors, and programs of Collinsville choir and theater through service, fundraising, communication, and community involvement.

The Organization is founded on the belief that every student deserves access to meaningful opportunities in the arts. Choir and theater help students develop confidence, responsibility, creativity, adaptability, teamwork, and the ability to think on their feet, and those lessons often reach far beyond the classroom or stage.

The Organization seeks to help remove barriers to participation, encourage student growth, and strengthen the programs so that all students have the support and opportunity to learn, perform, and thrive.

AMENDED AND RESTATED BYLAWS

PART I. GENERAL PROVISIONS

Section 1. Name

The name of this organization shall be Collinsville Vocal Arts Boosters, Inc. (the "Organization").

Section 2. Purpose

The Organization exists exclusively to support and promote the educational, musical, theatrical, and enrichment activities of the Collinsville Public Schools choir and theater programs.

The Organization shall:

1. Encourage parent, guardian, alumni, and community support for choir and theater students and directors.
2. Raise and steward funds to support approved program needs, events, travel, equipment, costumes, sets, hospitality, awards, and other lawful program-related expenses.
3. Promote goodwill, volunteerism, communication, and community support for the programs.

4. Operate as a support organization only and not as a governing body over school personnel, curriculum, casting, grading, auditions, or other school-controlled matters.

Section 3. Nonprofit and Limitation of Activities

The Organization shall be organized and operated exclusively for charitable and educational purposes.

No part of the net earnings of the Organization shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that the Organization shall be authorized to pay reasonable compensation for services actually rendered and to make payments in furtherance of its purposes.

The Organization shall be noncommercial, nonsectarian, and nonpartisan. No substantial part of the activities of the Organization shall consist of carrying on propaganda or otherwise attempting to influence legislation, and the Organization shall not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office.

Section 4. Relationship to School Program

The Organization is a support organization for the school programs. All school-controlled decisions relating to curriculum, auditions, casting, grading, student discipline, travel eligibility, and program operations remain with the appropriate school and district personnel.

The choir and theater directors determine programmatic needs and priorities. The Organization manages fundraising, budgeting, and expenditures in support of those needs, subject to these bylaws, the approved budget, applicable school requirements, and lawful restrictions on designated funds.

If the current choir director, the current middle school choir director, and the current theater director, if any, determine in good faith that the Organization is materially interfering with the programs, attempting to control school or program decisions, failing to fulfill its support purpose in a manner harmful to the programs, acting contrary to school or district requirements, or otherwise creating a material problem for the programs, they may issue a written notice of concern to the Board.

Upon receipt of such notice, the Board shall call a special meeting of the Board or membership within fourteen (14) days to address the stated concerns and consider corrective action. If the concerns are not resolved within a reasonable period stated in the notice, the directors may withdraw recognition of the Organization as the official support organization for the affected program or programs, including the use of the program name in fundraising or public representation, unless and until the concerns are resolved or school administration directs otherwise.

Nothing in this Article gives any director authority to control the internal governance of the Organization beyond the protections stated here, and nothing in this Article alters the dissolution procedures required by these bylaws and applicable law.

Section 5. Principal Office

The principal mailing address of the Organization shall be established by the Board and maintained in the Organization's official records. The registered office shall be maintained as required by applicable law. Either may be changed as permitted by Board action and applicable law.

PART II. GOVERNANCE

Article I. Membership

Section 1. Voting Members

Voting membership shall be open to:

1. Parents or legal guardians of current students participating in the Collinsville choir or theater programs; and
2. Other persons approved for voting membership by the Board who demonstrate a genuine interest in supporting the purposes of the Organization and meet any membership requirements duly adopted by the Board consistent with these bylaws.

Each voting member must remain in good standing, which means the member is not under suspension by the Organization and has complied with any duly adopted membership requirements.

Section 2. Nonvoting Participants

Interested alumni, grandparents, former parents, community supporters, and other interested persons may participate in meetings and volunteer activities as permitted by the Organization, but shall not vote unless admitted as voting members under Section 1.

Section 3. One Vote

Each voting member shall have one vote. Proxy voting shall not be permitted.

Section 4. Membership Year

The membership year shall run from June 1 through May 31 unless changed by Board action.

Article II. Board of Directors and Officers

Section 1. Board Composition

The governing body of the Organization shall be the Board of Directors. The Board shall consist of:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Up to one At-Large Director, if the membership elects or appoints one

The elected officers of this Organization shall remain in office until their successors are elected and assume office as stated under Article IV, or the officer has been removed pursuant to Article II, Section 11.

Section 2. Director Participation by School Staff

The current choir director, the current middle school choir director, and the current theater director, if any, shall serve as ex officio, nonvoting members of the Board and Executive Committee. They may attend meetings, participate in discussion, provide recommendations, and receive regular reports, but they shall not vote.

Section 3. Student Representatives

The Organization may include up to two student representatives: one high school student representative and one middle school representative. Student representatives shall serve in an advisory, nonvoting capacity and shall not be officers, directors, voting board members, authorized signers, or legal representatives of the Organization.

Student representatives may attend meetings, participate in discussions when recognized, provide a student perspective, assist with communication between students and the Organization, and support the Organization's approved activities. Student representatives shall not vote, count toward quorum, approve expenditures, sign contracts, access financial accounts, or participate in confidential matters unless specifically permitted by the Board and appropriate school personnel.

Student representatives shall be selected annually, elected by the students and approved by the high school and middle school choir directors in consultation with the Board. Student representatives must remain students in good standing and must

comply with applicable school rules, district requirements, and Organization policies. The Board may remove or replace a student representative if continued service is not in the best interest of the student, the program, or the Organization.

Section 4. Parent-Majority Requirement

A majority of the voting Board positions must at all times be held by current parents or legal guardians of students currently participating in the choir or theater programs.

Section 5. At-Large Director

The Organization may have up to one At-Large Director who is not a current parent or guardian, provided that said At-Large Director:

1. supports the purposes of the Organization.
2. does not serve as Treasurer.
3. is not the sole signer on any account.
4. satisfies any school or district volunteer requirements applicable to the role.
5. must disclose any actual or potential conflicts of interest.

Section 6. Household Restriction

No two persons from the same household may serve simultaneously as elected voting officers of the Organization. The Board may permit one additional person from the same household to serve as a nonvoting committee volunteer, but not as a voting officer.

Section 7. Eligibility for Office

To be eligible for elected office, a person must:

1. be a voting member in good standing;
2. support the purposes of the Organization;
3. meet any school or district requirements applicable to the role; and
4. not be disqualified by these bylaws or by an unresolved conflict of interest that materially interferes with service.

Section 8. School Employee Eligibility

A current employee of Collinsville Public Schools may serve as an elected officer or voting Board member if otherwise eligible under these bylaws, provided that the employee is not serving in a school or district position with direct supervisory, evaluative, or decision-making authority over the choir or theater programs supported by the Organization.

Any school employee serving as an officer or voting Board member shall disclose and manage actual or potential conflicts of interest in accordance with Article X and shall not use the employee's school or district position to improperly influence Organization decisions.

Section 9. Terms of Office

Officers shall ordinarily serve one-year terms beginning on June 1 and ending on May 31, or until their successors are elected and assume office.

If the membership approves an earlier assumption of office under Article IV, Section 4, the outgoing officers' terms shall end and the incoming officers' terms shall begin on the earlier date approved by the membership.

No term limits shall be in force for officers. Any person may hold an office as long as they meet the eligibility requirements stated in Article II, Section 7.

Section 10. Vacancies

A vacancy in any elected office may be filled by majority vote of the remaining voting Board members until the next regular election, unless these bylaws require a membership vote for that office. If no qualified member is willing to serve as Treasurer, the Board may temporarily leave the office vacant while seeking an eligible replacement and may separately engage a qualified bookkeeper, accountant, or other financial professional to assist with bookkeeping or financial administration. Any compensated professional shall not thereby become Treasurer or a voting Board member, and the Board shall assign necessary interim financial duties by resolution in a manner that preserves required separation-of-duties and financial controls until an eligible Treasurer is appointed or elected.

Section 11. Removal

Any At-Large Director, committee chair, or officer may be removed for cause by a two-thirds vote of the voting Board members then in office, or by a two-thirds vote of the voting members present at a properly noticed membership meeting. Cause may include misconduct, repeated failure to perform duties, misuse of Organization funds or assets, violation of these bylaws, or conduct materially harmful to the Organization.

The affected person shall receive reasonable advance notice of the proposed removal and an opportunity to be heard before a final vote.

Section 12. Compensation

No officer, At-Large Director, or voting Board member shall receive monetary compensation for service to the Organization by reason of holding office or serving on the Board.

Nothing in this Section prohibits reimbursement of properly documented and authorized expenses incurred on behalf of the Organization in accordance with these bylaws and any applicable financial policies.

Article III. Duties of Officers

Section 1. President

The President shall:

1. preside over meetings of the membership, Board, and Executive Committee;
2. coordinate the general business of the Organization;
3. help prepare meeting agendas;
4. appoint committee chairs, subject to Board approval, unless otherwise provided;
5. ensure that officers and committees carry out assigned duties;
6. serve as an authorized signer if approved by the Board; and
7. work collaboratively with the directors while respecting the support-only role of the Organization.

Section 2. Vice President

The Vice President shall:

1. perform the duties of the President in the President's absence;
2. assist with coordination of committees, volunteers, and projects;
3. perform duties assigned by the Board;
4. serve as an authorized signer if approved by the Board; and
5. perform the temporary duties of another officer in that officer's absence, provided that no such assignment overrides required financial controls, conflict-of-interest rules, approval requirements, or separation-of-duties safeguards.

Section 3. Secretary

The Secretary shall:

1. keep accurate minutes of membership, Board, and Executive Committee meetings;

2. maintain the Organization's nonfinancial records;
3. provide required notices for meetings and elections;
4. maintain a current copy of the governing documents and approved policies;
5. preserve official records as directed by the Board; and
6. make approved minutes available to voting members within fourteen (14) days after approval, whether by email, website posting, or upon written request.

Section 4. Treasurer

The Treasurer shall:

1. maintain accurate and complete financial records of all receipts, deposits, disbursements, obligations, and balances;
 2. ensure that Organization funds are deposited into accounts titled in the Organization's legal name and tax identification number, and never in a personal account;
 3. make authorized disbursements only in accordance with the approved budget, Board action, or membership action as required by these bylaws;
 4. give an oral report on the beginning and ending balances of the Organization accounts and provide a written financial report at each regular Board meeting and each regular membership meeting;
 5. reconcile bank and financial statements monthly;
 6. assist with preparation of the proposed annual budget;
 7. maintain supporting documentation for all financial transactions;
 8. coordinate required filings, tax reporting, and communications with accountants or advisors as authorized;
 9. make records available for review as required by these bylaws; and
 10. maintain and keep up to date the Organization's approved annual budget, and submit when changes may occur and seek approval per Article VIII, Section 5.
- The Treasurer shall not have unilateral authority to approve the Treasurer's own reimbursements or expenditures. All Treasurer reimbursements or expenditures must be approved by all other remaining Board members excluding the Treasurer.

Section 5. At-Large Director

The At-Large Director, if any, shall assist with governance, volunteer support, projects, and duties assigned by the Board, but shall not perform any function prohibited by these bylaws.

Section 6. Transition and Return of Organization Property

Upon leaving office or upon request of the Board, each officer shall promptly return all Organization records, financial materials, passwords, account access information, keys, devices, documents, and other Organization property in that person's possession or control.

Unless extended by Board action for good cause, turnover of Organization property and access shall be completed within fourteen (14) days after the end of service. The Board may document the turnover process and require reasonable cooperation to ensure continuity of operations.

Article IV. Elections

Section 1. Election Timing

Regular elections shall be held each year during April or May on a date set by the Board and announced to the membership in advance.

Section 2. Nominations

The Board may appoint a nominating committee or accept nominations from the floor or by advance submission, as stated in the meeting notice. The notice of the election meeting should identify the offices to be filled and provide a reasonable opportunity for interested eligible members to submit their names before the vote.

Section 3. Voting

Election shall be by majority vote of the voting members present and voting at a meeting where a quorum is present, unless only one candidate is nominated for an office, in which case election may be by voice vote or unanimous consent.

Section 4. Assumption of Office

Newly elected officers shall assume office on June 1 following the election, unless the voting membership approves an earlier transition date at the election meeting or at another properly noticed meeting held before June 1.

Any earlier transition date approved by the membership shall be entered into the minutes and shall not delay the transition beyond June 1.

Section 5. Officer Transition

Outgoing officers shall cooperate in good faith with incoming officers to ensure an orderly transition of leadership.

Transition should begin promptly after the election and include the transfer of records, financial information, passwords, account access information, pending business, committee information, and other materials reasonably necessary for the incoming officers to assume their duties.

The outgoing and incoming officers should meet, confer, or otherwise coordinate within one (1) month after the election to review pending matters, upcoming deadlines, and the status of Organization business. Nothing in this Section extends an outgoing officer's term beyond May 31 unless otherwise required by these bylaws for a temporary holdover pending assumption of office.

Article V. Meetings

Section 1. Regular Membership Meetings

Regular membership meetings shall be held on dates and at locations determined by the Board and communicated to the membership.

Section 2. Regular Board Meetings

The Board shall meet regularly during the school year at times and places designated by the Board.

Section 3. Special Meetings

Special meetings of the membership or Board may be called by the President or by a majority of the voting Board members. Notice shall state the purpose of the special meeting.

Section 4. Remote Participation

To the extent permitted by law and practical circumstances, meetings may allow remote participation if all participants can hear one another substantially at the same time.

Section 5. Quorum

A quorum for a membership meeting shall be the lesser of: (1) ten voting members, or (2) twenty percent of the voting membership.

A quorum for a Board meeting shall be a majority of the voting Board positions then filled.

Section 6. Action Without Meeting

The Board may take action without an in-person meeting by unanimous written or electronic consent of all voting Board members then in office, provided the consent is preserved with the records.

Section 7. Approval and Availability of Minutes

Minutes of membership meetings, Board meetings, and Executive Committee meetings shall be submitted for approval at the next regular meeting of the same body, or as soon thereafter as practical.

Only approved minutes shall constitute the official minutes of the Organization.

Approved minutes shall be made available to voting members within fourteen (14) days after approval by email, website posting, or upon written request.

Article VI. Executive Committee

The Executive Committee shall consist of the elected voting officers. The current choir director, the current middle school choir director, and the current theater director, if any, may participate as ex officio, nonvoting members.

The Executive Committee may address routine matters between regular Board meetings but may not amend the bylaws, remove an officer, approve an unbudgeted expense above any limit set by the Board or membership, approve the annual budget without later Board ratification, dissolve the Organization, or take any action specifically reserved to the membership.

Any action taken by the Executive Committee shall be reported at the next regular Board meeting and entered into the minutes.

Article VII. Committees

The Board may create standing or special committees as needed, including committees for fundraising, volunteers, hospitality, events, communications, concessions, uniforms/costumes, theater production support, or other program-support purposes.

Committee chairs are accountable to the Board, shall be appointed by the President subject to Board approval unless otherwise provided, and may be removed by the Board.

No committee may obligate funds or make public representations on behalf of the Organization unless specifically authorized.

Article VIII. Financial Administration and Controls

Section 1. Fiscal Year

The fiscal year of the Organization shall run from June 1 through May 31 unless changed by the Board.

Section 2. Annual Budget

A proposed annual budget shall be prepared before or near the start of each fiscal year and presented for Board approval and, if required by Organization practice, membership acknowledgment or approval.

In preparing the annual budget, the Board shall consider anticipated recurring program-support expenses, including event support, banquet or awards expenses, hospitality, production support, equipment needs, and other recurring choir and theater program needs.

No officer or director may obligate Organization funds outside the approved budget without the approval required by these bylaws or by Board policy.

Section 3. Authorized Accounts

All Organization funds shall be maintained in accounts titled in the legal name and tax identification number of the Organization. No Organization funds shall be commingled with personal funds or held in a personal account.

Section 4. Signatures and Payment Controls

All disbursements shall require adequate documentation. The Board shall designate authorized signers.

At least two authorized persons shall be associated with each bank or financial account. No debit card, online payment method, or check-signing authority shall be used in a manner that defeats the dual-control purpose of these bylaws.

If paper checks are used, two authorized signers shall be required for checks above an amount set by the Board, and no person shall sign a check payable to that same person.

The Treasurer and President should be the default signers whenever practical. In the event the Treasurer or President is unable to sign a check, the Vice President and Secretary may cosign in their absences.

Section 5. Budgeted and Unbudgeted Spending

Budgeted expenses may be paid when properly documented and authorized under the approved budget.

Any unbudgeted expense in excess of \$50.00 shall require prior Board approval, unless a different threshold is approved by the membership as part of the annual budget or financial policies.

Any expenditure or obligation that would exceed the Organization's available unrestricted funds, create a deficit, materially affect the Organization's finances, or exceed a threshold set by the membership must be approved by the membership.

Section 6. Reimbursements

Reimbursements require a request submitted within the time set by the Board, accompanied by receipts or equivalent documentation, and approved by a Board member.

Section 7. Monthly Reporting

The Treasurer shall provide a written report at each regular meeting showing beginning balance, ending balance, income, expenses, restricted or designated funds if any, and known outstanding obligations.

In addition, the Treasurer shall submit a comprehensive written financial report at the regular Organization meetings held in January and May.

The report shall be entered into or attached to the minutes.

Section 8. Monthly Statement Review

A voting officer other than the Treasurer, preferably the President or Vice President, shall review monthly bank statements or equivalent account statements for oversight. The review shall be documented.

Section 9. Annual Financial Review

At the close of each fiscal year, an internal financial review shall be conducted by a committee of three Organization members appointed by the Board. No person serving on the review committee may be a current authorized signer on any Organization account or a person whose own financial activity is under review.

The Treasurer shall make the books and records available for review within a reasonable time after the close of the fiscal year. Unless extended by Board action for good cause, the books should be turned over for review on or before June 15 and returned to the Treasurer on or before July 31.

The review committee shall examine the financial records, bank statements, reconciliations, reports, and supporting documentation and submit a written report of its findings to the Board and membership at the first regular Organization meeting of the new school year.

The Board may obtain an outside financial review or audit instead of, or in addition to, the internal review if the Board determines it is appropriate.

Section 10. Inspection Rights and Records Retention

Financial books, bank statements, minutes, governing documents, and material records shall be retained for the period required by law or Board policy, and not less than seven years for core financial records unless law requires longer.

The books and records of the Organization shall be made available to any voting member upon reasonable written request, at a reasonable time and place, for a proper purpose reasonably related to the person's interest as a member, subject to protection of confidential student information and other legally protected information.

Article IX. Fundraising, Contributions, and Program Support

Section 1. Approval of Fundraising

All fundraising activities conducted in the Organization's name must be approved in advance by the Board and must comply with applicable school, district, tax, charitable solicitation, and other legal requirements.

Section 2. Accurate Representation

No person may represent that a donation is tax-deductible, that the Organization is incorporated, or that the Organization holds any tax-exempt status unless that representation is accurate at the time made.

Section 3. Restricted and Designated Funds

Funds raised for a stated purpose shall be used for that purpose unless donors were properly informed otherwise or lawful re-designation is approved after the stated purpose becomes impossible, impractical, or completed.

Section 4. Support of Program Needs

The Organization may support approved choir and theater expenses such as travel support, event support, costumes, sets, hospitality, clinician support, awards, refreshments, equipment, supplies, communications, student recognition, and other lawful program-related expenses.

Any student recognition, awards, or similar benefits funded by the Organization shall be administered in a fair and board-approved manner consistent with school policies and these bylaws.

Article X. Conflict of Interest and Standards of Conduct

Section 1. Disclosure

Any officer, director, or committee chair with an actual or potential financial, family, or personal conflict of interest in a matter before the Organization shall disclose that conflict before discussion or vote.

Section 2. Recusal

A person with such a conflict shall leave the room or abstain from discussion and voting on the matter as appropriate, and the minutes shall reflect the disclosure and recusal.

Section 3. Related Persons

No officer, at-large director, or committee chair may use the Organization for personal gain, preferential treatment, retaliation, or improper advantage for that person's child, family member, household member, or business associate.

Section 4. Annual Conflict Disclosure

Each elected officer and voting Board member shall complete an annual conflict-of-interest disclosure, or an annual written update to any prior disclosure, at or near the annual governance review described in Article XIV. The Board may also require committee chairs or other volunteers in sensitive roles to complete a similar disclosure.

Article XI. Liability Protection and Indemnification

Section 1. Volunteer Service

Officers, directors, committee chairs, members, and volunteers serve the Organization in a volunteer capacity unless otherwise expressly authorized by the Board and permitted by these bylaws. No person shall be personally liable to the Organization or its members for monetary damages arising from actions taken in good faith within the scope of that person's authorized duties, to the fullest extent permitted by applicable law.

Section 2. Indemnification

To the fullest extent permitted by applicable law, the Organization may indemnify and hold harmless any current or former officer, director, committee chair, member, volunteer, employee, or agent of the Organization who is made, or threatened to be made, a party to any claim, action, suit, or proceeding because of that person's authorized service to the Organization.

Such indemnification may include reasonable expenses, attorney fees, judgments, fines, and settlement amounts actually and reasonably incurred, provided that the

person acted in good faith, acted in a manner the person reasonably believed to be in or not opposed to the best interests of the Organization, and, in the case of any criminal matter, had no reasonable cause to believe the conduct was unlawful.

Section 3. Limitations

The Organization shall not indemnify any person for conduct finally determined to involve fraud, theft, embezzlement, intentional misconduct, knowing violation of law, gross negligence, willful or wanton misconduct, private inurement, improper personal benefit, retaliation, misuse of Organization funds, or actions taken outside the scope of authorized duties.

Nothing in these bylaws shall be interpreted to protect any person from personal responsibility for that person's own unlawful conduct, misuse of Organization funds, violation of school or district requirements, or breach of fiduciary duty.

Section 4. Advancement of Expenses

The Board may authorize payment or reimbursement of reasonable defense expenses before final disposition of a claim, provided that the affected person agrees in writing to repay such amounts if it is later determined that the person was not entitled to indemnification.

Section 5. No Personal Assumption of Liability

No officer, director, member, committee chair, or volunteer shall personally assume financial responsibility for any debt, contract, obligation, claim, or liability of the Organization unless that person expressly agrees in writing to do so in that person's individual capacity and such agreement is approved as required by these bylaws and applicable law.

Article XII. Parliamentary Authority

The current edition of Robert's Rules of Order Newly Revised shall govern the Organization in cases in which they are applicable and not inconsistent with these bylaws, Organization policies, school requirements, or applicable law.

Article XIII. Amendments

Consistent with applicable Oklahoma law and the Certificate of Incorporation, the Board of Directors retains authority to adopt, amend, or repeal these bylaws. As an additional internal governance requirement, any substantive amendment adopted by the Board shall be presented to the voting membership for ratification at a regular or special meeting for which written notice of the proposed amendment is provided in advance. Membership ratification shall require a two-thirds vote of the voting members present at a meeting where a quorum is established. The Board may make nonsubstantive corrections to typographical errors, formatting, internal cross-references, legal-name references, addresses, or provisions necessary solely to conform the document to

applicable law without a separate membership ratification vote, provided that such corrections do not materially alter member rights, officer duties, voting requirements, financial controls, or the purposes of the Organization and are reported at the next regular membership meeting.

The Board may appoint a bylaws or governance committee to review and recommend amendments.

Article XIV. Annual Governance Review and Acknowledgment

At the first regular meeting of each school year, the Board shall review these bylaws and provide a copy to each current officer and voting Board member.

New officers and Board members who begin service after that annual review shall be provided a copy of these bylaws within thirty (30) days after assuming office.

Proposed amendments may be submitted and considered in accordance with Article XIII.

The Board may require elected officers to sign separate annual acknowledgments confirming receipt and review of these bylaws and agreement to perform their duties in accordance with them and applicable Organization policies. The Board may combine that acknowledgment with the annual conflict-of-interest disclosure described in Article X, Section 4.

Failure to conduct the annual review or to obtain a signed acknowledgment from every person serving shall not affect the continuing validity of these bylaws.

Article XV. Dissolution

Dissolution of the Organization shall be authorized and carried out only in accordance with the Certificate of Incorporation and applicable Oklahoma law. The Board shall take the governing-body action required by law, and because voting members are entitled under these bylaws to elect the members of the governing body, the proposed dissolution shall also be submitted to the voting membership for the approval required by applicable law. Upon dissolution, and after payment or provision for payment of all lawful debts and liabilities, the remaining assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or to the federal government or a state or local government for a public purpose. Preference may be given, when lawful and practical, to Collinsville Public Schools for a public purpose or to one or more organizations then qualifying under Section 501(c)(3) that support Vocal Arts, choir, theater, musical theater, or related education in the Collinsville, Oklahoma community. No remaining assets shall be distributed to any director, officer, member, private individual, or other private person.

Article XVI. Transitional Provision

Upon adoption of these bylaws, any prior bylaws or conflicting internal policies previously adopted by Collinsville Vocal Arts Boosters, Inc. are superseded. Existing officers shall continue only until their successors are elected or appointed under these bylaws unless the adopting body provides otherwise.

INITIAL ADOPTION BY BOARD OF DIRECTORS

These bylaws were adopted as the initial bylaws of Collinsville Vocal Arts Boosters, Inc. by the Board of Directors on July 20th, 2026, and became effective on that date.

President:  Date: 7/20/26

Vice President:  Date: 7/20/26

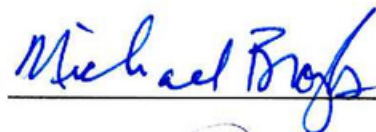
Secretary:  Date: 7/20/26

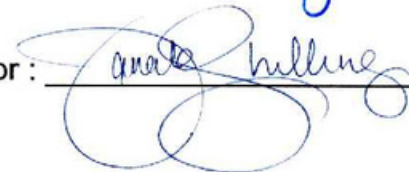
Treasurer:  Date: 7/20/26

REVIEW AND CONCURRENCE BY EX-OFFICIO SCHOOL DIRECTORS

By signing below, we confirm that we have reviewed these proposed bylaws, participated in their development, and concur with the organizational structure and working relationship established between Collinsville Vocal Arts Boosters, Inc. and the Collinsville vocal arts programs.

These signatures document consultation and concurrence but do not constitute formal adoption of the bylaws or make the school directors personally responsible for actions taken by the voting board or membership.

High School Choir Director:  Date: 7.15.26

Middle School Choir Director:  Date: 7/15/26

AMENDED AND RESTATED BYLAWS — MEMBERSHIP RATIFICATION

These Amended and Restated Bylaws were ratified and approved by the voting membership of Collinsville Vocal Arts Boosters, Inc. at a duly called meeting held on September 1, 2026.

Certified by:

President: _____

Secretary: _____