



COLLINSVILLE VOCAL ARTS BOOSTERS, INC.

October 2026 General Meeting Agenda

Tuesday, October 6, 2026 | 6:00 PM

Collinsville High School — Choir Room

1. CALL TO ORDER

- Call meeting to order
- Welcome members and guests
- Confirm quorum
- Recording notice

2. APPROVAL OF PREVIOUS MEETING MINUTES

- Review and approve minutes from the September 1, 2026 General Meeting
- Motion / Second / Vote

3. DIRECTOR REPORTS

Middle School Vocal Arts - Mrs. Shilling

- Middle School Choir
- Middle School Theatre
- Upcoming activities and program needs

High School Vocal Arts - Mr. Broyles

- High School Choir
- High School Musical
- Upcoming activities, auditions, and program needs

4. OFFICER REPORTS

President's Report

- General organizational update
- Recent activities and upcoming priorities

Treasurer's Report

- Current account balance
- Income and expenses since September meeting
- Fundraising income/status
- Sponsorship income
- Homecoming ticket sales and expenses
- Outstanding or anticipated expenses

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5. UNFINISHED BUSINESS

A. Homecoming Dance — October 10

Boots & Bling! Homecoming Dance

Final readiness review:

- Current ticket sales
- Non-CVHS guest forms and verification
- Cash ticket sales and reconciliation procedure
- Friday, October 9 setup
- Saturday setup
- Chaperone coverage
- Concessions
- Ticket/check-in table
- Camera/photo booth
- DJ and music requests
- DJ offer for photo booth/360 booth
- Sunday teardown/cleanup
- Remaining volunteer needs
- Final purchases/supplies
- Assignment of remaining responsibilities

B. Mummy & Me Dance

- Update membership on the status of the proposed Mummy & Me Dance
- CVAB will not hold the Mummy & Me Dance during the 2026–2027 school year
- As a newly established organization, CVAB did not have sufficient funds available early in the year to responsibly commit to the event
- With several other activities and program needs already underway, the board determined that adding another major event this year would stretch the organization's financial and volunteer resources too thin
- The event may be reconsidered for a future school year when CVAB can plan and budget for it appropriately

C. Fundraising

- Current fundraiser update
- Blanket fundraiser update
 - Football-game sales/order table approved
 - Staffing and materials needed
 - Order collection/payment process
- Upcoming fundraising opportunities

D. Merchandise

- CVAB merchandise/store update
- Vendor/production options
- Choir and theater merchandise planning
- Musical-specific merchandise planning

E. Sponsorships & Grants

- Current sponsorship campaign update
- Recognition of ESDC Engineering — Center Stage Sponsor
- Recent sponsor contacts and responses
- Outstanding sponsor follow-ups
- OSU Medicine — requested follow-up in mid-October
- Upcoming grant opportunities/applications

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6. NEW BUSINESS

A. Volunteer & Committee Needs

- Current vacant chair/committee positions
- Hospitality update — DeAnn Wood
- Upcoming choir/theater volunteer needs
- Parent involvement and recruitment

B. Upcoming Program Support

- Choir activities and competitions
- Theater activities
- Director requests or upcoming student needs
- Upcoming travel/event support needs

C. Communications

- Website updates
- Newsletter
- Facebook group / Remind
- Volunteer and event communications

7. UPCOMING DATES

- October 9 — Homecoming Dance setup
- October 10 — Boots & Bling! Homecoming Dance
- October 11 — Homecoming teardown/cleanup
- Mid-October — OSU Medicine sponsorship follow-up
- Other upcoming choir/theater dates and volunteer needs

8. MEMBER COMMENTS / OPEN DISCUSSION

- Questions, suggestions, or concerns from members

9. ACTION ITEMS

Review decisions made during the meeting and confirm:

- Action required
- Responsible person
- Due date

10. NEXT MEETING

- Confirm November meeting date, time, and location

11. ADJOURNMENT

- Motion to adjourn
- Second
- Vote